



Full Report: 90883
Company Name: TRANSPORTS BERTOUT FP
Location: NESLE (France)
Website: <http://www.bertout-f-p.com/actualites/>

Module: Transport Service
First Assessment: 16/03/2023
Expires on: 16/03/2026
Company Type: Stand-alone



TRANSPORTS BERTOUT FP NESLE

On 16-03-2023

The assessment covered the
"Core" and "Transport Service Specific" elements
and has been carried out using the
Cefic - SQAS Transport Service Questionnaire and
Guidelines.

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The SQAS assessment report is a statement of facts and this attestation does not express any appreciation of the company's performance. The SQAS Assessment is valid for 3 years.





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0.	Assessment Information and Scope	
0.1.	Assessment Information	
0.1.1.	Assessed Company	
	Assessed Company	
	Company Name	TRANSPORTS BERTOUT FP
	Location (=Town/City)	NESLE
	Country	FR
	Postal code	80190
	Postal Address	ZONE INDUSTRIELLE RUE JACQUES GRONNIER
	Phone	+0322783706
	Website	http://www.bertout-f-p.com/actualites/
	1. Contact Person	LEMAIRE BENJAMIN
	Email	benjamin.lemaire@bertout-f-p.fr
	2. Contact Person	BERTOUT FRANCIS
	Email	f.bertout@bertout-f-p.fr
	3. Contact Person	
	Email	
	Headquarter's Name	TRANSPORTS BERTOUT FP
	Headquarter's Address	ZONE INDUSTRIELLE RUE JACQUES GRONNIER 80190 NESLE
	Type of company	Stand-alone
	For headquarter, name subsidiaries	
	For subsidiary, indicate the number of the report of the headquarter	
	Company Membership: ECTA - FECC - CBA - Febetra - ANLIC - EFTCO - ...	FNTR
	Total number of employees for all assessed activities	More than 50
0.1.2.	Assessor	
	Assessor	
	Lead Assessor	
	Name	Isabelle PETETIN
	Assessment Agency	SEQUOIA
	Address	LA BELLE ETOILE F-72320 SAINT MAIXENT
	Country	FR
	Phone	+33 608370726
	Mobile Phone	
	Email	isabelle.petetin@sequoia-experts.com
	Other Assessors	
	Name(s)	
	-	
	Observers	
	1. Name	
	Company	
	2. Name	
	Company	
0.1.3.	Activities Assessed	
	Activities Assessed	
	Road transport	Y
	Tank cleaning	N
	Transfer Terminal for Container/Vehicle operations	N
	Warehouse Activities	N
	Chemical distribution	N
	Rail transport	N



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0.1.4.

Assessment

Assessment	
Assessment	
First assessment	N
Re-assessment	Y
1. Report number	88373
2. Report number	
3. Report number	

0.1.5.

Assessment dates and duration

Assessment dates and duration

	Date	Duration
Core or ESAD Di assessment	15-03-2023	1
Specific assessment 1	16-03-2023	1.5
Specific assessment 2		
Previous Core or ESAD Di assessment		
Previous specific assessment 1		
Previous specific assessment 2		

-

Remote assessment	
Partial/Full Remote Assessment	N
Remote assessment carried out	

0.1.6.

Scope of assessment Core Activity

Scope of assessment - Core Activity	
Core activity is included in this assessment	Y
Core activity is covered by other assessment	N
Assessment Date	
Report Nr	

0.2.

Assessed company profile

0.2.1.

Key Contacts

Key Contacts

	Name	Location
General Manager	BERTOUT FRANCIS	NESLE
Operations Manager	POTURALSKY FREDERIC	NESLE
Quality assurance Manager	LEMAIRE BENJAMIN	NESLE
Safety & Health Manager	LEMAIRE BENJAMIN	
Environmental Manager	LEMAIRE BENJAMIN	NESLE
Dangerous Goods Safety Advisor	LEMAIRE BENJAMIN	NESLE
	Number and scope	Valid until
DGSA Certificate	120263	18-06-2028
	Name	Location
Security Advisor	LEMAIRE BENJAMIN	NESLE

0.2.2.

Systems Certifications

Systems Certifications



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Type	Accredited Certification Body	Scope	Registration Number	Expiry Date
Quality (ISO 9001, etc)	BUREAU VERITAS		FR067141-1	15-07-2024
Environment (ISO 14001, etc)				
Occupational Health and Safety (ISO 45001, etc)				
Business ethics or other CSR system (SA 8000, etc)				
Energy (ISO 50001, etc)				
Road Traffic Safety Management Systems (ISO 39001, etc)				
Free field(s) to add any other certificate(s)				

	Does your company publish a Corporate Social Responsibility Report?	N
	Has the company faced charges or been subject to legal proceedings related to business ethics (e.g. corruption and bribery, anti-competitive practices) in the past 5 years?	N
	Percentage of disabled workers out of total workforce (year n-1)	0
0.2.3.	Responsible Care	
	Responsible Care	
	Is the company a member of an approved Responsible Care Programme?	N
	If yes, which?	
	For Other, specify	
0.2.4.	Infrastructure	
	Infrastructure	
	Office building	Y
	On-site parking of empty vehicles/tanks/containers	Y
	On-site parking of loaded vehicles/tanks/containers	Y
	Temporary storage of packaged products	N
	Fuel storage and refuelling	Y
	Classified waste and/or plastic waste storage/treatment	N
	Railway connection	N
	Waterway connection	N
0.2.5.	Incident response	
	Incident response	
	Description of onsite incident response team and equipment	Extincteurs - Défibrillateurs
	Description of the local fire brigade (manpower, equipment, response time)	Nesles - 3 minutes
0.2.6.	Emergency equipment	
	Emergency equipment	
	Description of emergency equipment that can be used for off-site emergencies.	CENTRE DE SECOURSN ET GENDARMERIE A NESLE HOPITAL DE PERONNE
0.2.7.	Valid Operating Licence	
	Valid Operating Licence	
	Number	2021/32/0001352



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	Scope	TRANSPORT INTERNATIONNAL DE MARCHANDISES PAR LA ROUTE POUR LE COMPTE D'AUTRUI
	Validity until	17/10/2024
	Are all activities within the scope of the assessment mentioned in the operating licence?	Y
	If not 'Yes' please specify	
0.3.	Transport services	
0.3.1.	Site information	
	Site information	
	Operational activities present at the site	Y
0.3.2.	Main Activities	
	Main Activities	
	Road transport service bulk liquids	Y
	Road transport service bulk solids	N
	Road transport service packed goods	N
	Intermodal transport	N
	Freight forwarder	N
0.3.3.	Subactivities	
	Subactivities	
	Temporary storage - transfer (includes cross-docking)	N
	Maintenance workshop	Y
	Transfer Terminal for Container/Vehicle operations	N
	Container Depot	N
	Fixed storage tanks present (also tanks for fuel station)	Y
	Heating of loaded tanks	N
	Tank and/or trailer repair	Y
	Empty container and/or trailer handling	N
	Full container and/or trailer handling	N
	Intermodal transport	N
	Shuttle service	N
0.3.4.	Geographical coverage	
	Geographical coverage	
	National transport	Y
	International transport	Y
0.3.5.	Categories of drivers	
	Categories of drivers	
	Own company drivers	Y
	Number of own company drivers	48
	Fully integrated subcontractors	N
	Number of fully integrated drivers	
	Non-integrated subcontractors	N
	Spot subcontracting	N
	Number of operators (others than drivers and office personnel)	10
0.3.6.	Type of equipment	
	Type of equipment	
	Own single Fixed Transport Unit: (Panel or Box Van, Box or Rigid or Curtain-side Truck)	N
	Own company trucks	Y
	Own company packed goods trailers	N
	Own company bulk / tank trailers	Y
	Own company containers	N
	Own company container chassis	N
0.3.7.	Subcontractor services includes	
	Subcontractor services includes	



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Single Fixed Transport Unit: (Panel or Box Van, Box or Rigid or Curtain-side Truck)	N
Company trucks	N
Company packed goods trailers	N
Company bulk / tank trailers	N
Company containers	N
Company container chassis	N
Temporary storage – transfer (includes cross-docking)	N

0.3.8.

Products	
Products	
Tonnage of products transported/handled per year	160000
Are dangerous goods transported/handled?	Y
% dangerous goods in regard to the total tonnage	90
Does the company handle/transport HCDG goods (ADR 1.10)?	N
Classes of products transported	
Class 1 : Explosive substances and articles	N
Are these products High Consequence Dangerous Goods?	
Class 2 : Gases	N
Are these products High Consequence Dangerous Goods?	
Flammable gases : tank > 3000l Toxic gases (excl. Aerosols)	
Class 3 : Flammable liquids	N
Are these products High Consequence Dangerous Goods?	
Flammable liquids of packaging groups I and II : tanks > 3000l Desensitized explosives	
Class 4.1. : Flammable solids, self-reactive substances, polymerizing substances and solid desensitised explosives	N
Are these products High Consequence Dangerous Goods?	
Desensitised explosives	
Class 4.2. : Substances liable to spontaneous combustion	N
Are these products High Consequence Dangerous Goods?	
Packing group I : Tank > 3000l	
Class 4.3. : Substances which in contact with water, emit flammable gases	N
Are these products High Consequence Dangerous Goods?	
Packing group I : Tank > 3000l	
Class 5.1. : Oxidizing substances	N
Are these products High Consequence Dangerous Goods?	
Oxidizing liquids of packing group I : Tank > 3000l Perchlorates, ammonium nitrate, ammonium nitrate fertilisers and ammonium nitrate emulsions or suspensions or gels : Tanks > 3000l or Bulk > 3000l	
Class 5.2. : Organic peroxides	N
Class 6.1. : Toxic substances	N
Are these products High Consequence Dangerous Goods?	
Toxic substances of packing group I	
Class 6.2. : Infectious substances	N
Are these products High Consequence Dangerous Goods?	
Infectious substances of Cat A	
Class 7 : Radioactive material	N
Are these products High Consequence Dangerous Goods?	
Radioactive material see ADR table 1.10.3.1.3 for specs	
Class 8 : Corrosive substances	Y
Are these products High Consequence Dangerous Goods?	N
Packing group I : Tank > 3000l	
Class 9 : Miscellaneous dangerous substances and articles	N
Transport/handling substances with specific properties	
CMR : Category carcinogenic, mutagenic and reprotoxical	N



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Does the company transport plastics and polymers? N
 Handling of food contact / food / feed products N
 The company chooses to be assessed against the Food(contact) & Feed chapter
 Handling of chlorinated solvents N
 Handling of Pharma products N
 Handling of Cosmetic products N
 Allergen free business N

0.3.9. Type of transport companies and tonnage transported

Type of transport companies and tonnage transported

Type of transport	Number of subcontracted companies	Tonnage of chemicals transported (in tonnes per year)	% of chemicals transported
Own transport		160000	100%
FIS(Fully Integrated Subcontractors)	0	0	0%
NIS - SQAS assessed	0	0	0%
NIS - non SQAS assessed	0	0	0%
SPOT - SQAS assessed	0	0	0%
SPOT - non SQAS assessed	0	0	0%
TOTAL		160000	100%

0.3.10. Digitalization

Digitalization

0.3.10.1. Does the company have an IT system with the following information in real time?

Containers (silos, box, tank, etc.) N
 Does the company have an IT system with the following information in real time?
 Estimated time of arrival at loading/unloading places N
 GPS positioning of transport equipment in:
 Temperature of the load (in case that the load needs temperature control) N
 Trailers (empty chassis) N
 Trucks N
 Does the assessed company share the following information with its customer/logistics suppliers, in case that it is requested?
 Equipment inspection test certificates including expiration dates N
 Latest equipment configuration master data, as for example: Tank code, Tank volume, number of compartments, number of manholes, number of baffles, etc. N
 Sub questions of 0.3.10.1 N
 Can you share with your customers and suppliers (tank cleaning station, warehouse, or bulk terminals) eCD/eCO/ePPL documents through a real-time IT platform? N



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C	1.	Management System and Responsibility		
C	1.1.	Management Responsibility		-
C	1.1.1.	Company Policies		-
C	1.1.1.1.	Does the company have a current written policy reflecting management's active commitment to: Safety & Health, Environment, Quality/customers' requirements, Security, Behaviour Based Safety, Prohibition of drugs and Alcohol, Training development, Non-conformance reporting and Corporate Social Responsibility (CSR) requirements? <i>Assessor: Up dated the 5/04/2022 Mise à jour le 5/4/22</i>	RC, OCS	1
C	1.1.1.2.	In case the company handles/transport or subcontracts handling or transport of pellets:		-
C	1.1.1.2a.	- Has the senior management signed up to "Operation Clean Sweep" (OCS) programme?	OCS	-
C	1.1.1.2b.	- Has the company asked the applicable subcontractors to sign the OCS programme?	OCS	-
C	1.1.1.2c.	- Does the company inform and promote the OCS programme with its business partners (e.g. other service providers different from those mentioned in 1.1.1.2.b, suppliers, customers, recyclers) to encourage them to pursue the same objectives on pellet loss prevention?	OCS	-
C	1.1.1.3.	Has the company developed a digitalization action plan?		0
C	1.1.1.4.	Are senior managers sufficiently visible and engaged in carrying forward the SHEQ&Sec message? <i>Assessor: Memorandum - Interviews of drivers Notes de service - Entretien avec les conducteurs</i>	RC, OCS	1
C	1.1.1.5.	Does the line management interact and constructively encourage employees to be actively engaged in SHEQ&Sec performance improvement? <i>Assessor: Memorandum - Interviews of drivers - Displayed of QSHE review twice a year Notes de service - Entretien avec les conducteurs - Affichage QHSE</i>	RC	1
C	1.1.2.	Roles & Responsibilities		-
C	1.1.2.1.	Is there an organisation chart and associated job description defining each individual's role within the organisation, including their responsibilities for SHEQ&Sec and CSR?	OCS	1
C	1.1.2.2.	Does the organisation chart include a responsible person(s) to manage digitalization?		0
C	1.1.3.	Legislation and other requirements		-
C	1.1.3.1.	Is there proof available that the company stays abreast of all relevant legislation and legislative developments in the area of SHEQ&Sec and CSR and are persons formally designated or a source defined? <i>Assessor: Lawyer and FNTR - Followed up by the general manager and the QSHE manager Avocat et FNTR - Suivi par le directeur général et le responsable QHSE Environmental regulation is not completely known La réglementation environnementale n'est pas totalement maîtrisée</i>	RC	0
C	1.1.3.2.	Is there a written procedure present which describes how legislative changes as detailed in the register of legal requirements are communicated and implemented in the company?		1
C	1.1.3.3.	Is a regular review made of the system for compliance with legal requirements ? <i>Assessor: Performed for security, ADR, ... but not environment Réalisé pour la sécurité, l'ADR mais pas pour l'environnement</i>		0
C	1.1.3.4.	Does the Dangerous Goods Safety Advisor produce an annual report to Management on the Companies' activities in the transport of dangerous goods, in accordance with legal requirements and within six months after year end?		1
C	1.1.3.5.	In case the company handles/transport plastic pellets:		-
C	1.1.3.5a.	- is there a process for informing the regulatory bodies (where regulations require it) if a pellet loss happens?	OCS	-
C	1.1.3.5b.	- is there a process for internal and external communication about the pellet loss programme progress?	OCS	-



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C	2.	Risk management		
C	2.1.	Risk assessment and mitigation measures		-
C	2.1.1.	Is there a process to assess and document the Safety, Health, Environmental, Security risks and working conditions, related to all activities of the company, considering following aspects?		-
C	2.1.1.a.	- start-up of new operations/activities (e.g. new products, new routes) ?	RC	1
		<i>Assessor: Assessment performed - No new products for a long time</i> <i>Evaluation des risques - Pas de nouveaux produits depuis longtemps</i>		
C	2.1.1.b.	- change of operations/activities (e.g. new products, new routes)	RCimp	1
		<i>Assessor: Assessment of change performed - Evaluation des risques du changement réalisée</i>		
C	2.1.1.c.	- periodic review of risks on current activities?	RC	1
		<i>Assessor: Up dated once a year</i> <i>Mis à jour une fois par an</i>		
C	2.1.1.d.	- identification of potential spillages/losses of plastic pellets in case the company handles/transportes them?	OCS	-
C	2.1.1.e.	- identification of potential generation of plastic dust in case that the company handles/transportes pellets?	OCS	-
C	2.1.2.	If company has site activities: Are the physical boundaries of the OCS programme, including areas surrounding the site, defined and documented?	OCS	-
C	2.1.3.	Is there a risk minimization plan to prevent and address spills/losses of plastic pellets and their recurrence?	OCS	-
C	2.1.4.	Are measures taken to control/mitigate all identified risks ?	RC	1
		<i>Assessor: Decrease of risks by implementation of measures</i> <i>Diminution des risques par la mise en place d'actions</i>		
C	2.2.	Safety		-
C	2.2.1.	Personal Protective Equipment (PPE)		-
C	2.2.1.1.	Is there a written procedure defining what PPE has to be used under what circumstances?	RC	1
C	2.2.1.2.	Is the PPE regularly checked (before use and at set intervals) and replaced when required?		1
		<i>Assessor: Harness - Harnais</i>		
C	2.2.1.3.	Are instructions and training provided when category III PPE or other specific precautions are needed and used?	RC	0
		<i>Assessor: Not performed - Instructions are available - Training are performed all risks are not included</i> <i>Pas réalisé - Les instructions sont disponibles - Formations sont réalisées - Tous les risques ne sont inclus</i>		
C	2.3.	Health		-
C	2.3.1.	Are current Safety Data Sheets, available on site from the manufacturers for all products transported and/or handled?	RC	1
C	2.4.	Security		-
C	2.4.1.	Protection of property and people		-
C	2.4.1.1.	Is there a system to monitor entry, exit and to limit access to restricted areas of all personnel and visitors through positive identification?		1
C	2.4.1.2.	Is there a written procedure in place, requiring documented periodical inspections, to identify breaches in the security of the buildings/premises?	RCimp	1
C	2.4.1.3.	Has the company evaluated the risk of unauthorized entrance (including refugees) to company premises, transport equipment, tank cleaning facilities, storage areas or information processing facilities on site?		0
		<i>Assessor: Not performed - Not in a hotspot - Chemical products not consistent with migrants</i> <i>Pas réalisé - Pas dans une zone à risque - Produits chimiques transportés incompatibles avec des migrants</i>		
C	2.4.2.	Protection of data in digital form		-
C	2.4.2.1.	Has a risk assessment been conducted in the last twelve months, as a minimum frequency, regarding data on customers, products and operations and are measures taken to mitigate identified risks?		1

C	2.4.2.2.	Is there an inventory of Information Technology assets containing confidential company data?		1
C	2.4.2.3.	Is there a proactive maintenance program on Information Technology assets handling information technology?		1
C	2.4.2.4.	Is the information system audited at least annually by an independent auditor to ensure that all defined criteria are being met? <i>Assessor: An audit was performed but no detailed report was providedUn audit a été réalisé mais aucun rapport détaillé n'a été fourni</i>		0
C	2.4.2.5.	Is a system in place to ensure that communication dialogue and information exchange on security issues is appropriate? <i>Assessor: Performed but not recordedRéalisé mais pas enregistré</i>		0
C	2.4.2.6.	Is a system in place to ensure that response to security threats and incident are defined?		1
C	2.5.	Fair business practices		-
C	2.5.1.	Has the company formalized the fair business practices?		1
C	2.5.2.	Are there mechanisms in place to ensure effective implementation of the anti-corruption and bribery policy (including for instance: conflict of interest, fraud, money laundering)? <i>Assessor: All sensitive operations are performed and controled by the top managerLes opérations sensibles sont réalisées et contrôlées par le directeur général</i>	RC	1
C	2.5.3.	Are there mechanisms in place to ensure effective implementation of the anti-competitive practices policy? <i>Assessor: No salaries - Pas de salariés</i>		1
C	2.6.	Environment		-
C	2.6.1.	Is the classification, storing, segregation, identification, protection and final destination of any generated waste, done according to legal regulations and only by legally approved waste management companies?		1
C	2.6.2.	Has the company carried out a risk assessment taking into account the impact of company activities on soil and groundwater contamination?		1
C	2.6.3.	Is plastic waste not sent to landfilling?	OCS	-
C	2.6.4.	Is a programme in place to measure and to reduce pro rata the waste generated by the company activities?		1

C	3.	Human Resources		
C	3.1.	Recruitment		-
C	3.1.1.	Is there a written recruitment procedure which takes into account relevant experience, competence and education for all employees, including temporary staff?		1
C	3.1.2.	Have all operating personnel (drivers, operators, etc.) undergone a periodic medical examination where required by law or by the risk assessment of the job? <i>Assessor: Every 5 years - Tous les 5 ans The doctors are not available - Les médecins ne sont pas disponibles</i>		0
C	3.1.3.	Is there a written grievance and disciplinary procedure? <i>Assessor: Corporate bylaw and satisfaction survey for drivers Règlement intérieur et enquête de satisfaction auprès des conducteurs</i>		1
C	3.2.	Training		-
C	3.2.1.	Is there a training programme in place for all personnel that results in an individual training plan and are records available that the training plan has been implemented? Is the training plan reviewed annually? <i>Assessor: Up dated once a year Mis à jour une fois par an</i>	RC, OCS	1
C	3.2.2.	Are the following subjects being trained?		-
C	3.2.2a.	- incident reporting, investigation, and analysis?		0
C	3.2.2b.	- dangerous goods handling?		1
C	3.2.2c.	- specific product or handling needs?		1
C	3.2.2d.	- use of PPE (Personal Protective Equipment)? <i>Assessor: Performed but not recorded Réalisé mais pas enregistré</i>	RC	0
C	3.2.2e.	- company emergency written procedures?	RC	1
C	3.2.2f.	- spill prevention and control of liquids and solids not including plastic pellets?	RCimp	1
C	3.2.2g.	- Behaviour Based Safety (BBS) principles? <i>Assessor: The QSHE manager is leading the system. At risk activities are identified (driver manual). The commitment of the general manager. Coaching of drivers based on truck management system performed weekly. Induction plan with training by driver trainer. Le responsable QHSE gère le système. Les activités à risque sont définies (manuel conducteur). L'implication du directeur général. Les conducteurs sont coachés grâce à l'informatique embarquée de façon hebdomadaire. Les nouveaux conducteurs sont formés par des formateurs conducteurs.</i>	RC	1
C	3.2.2h.	- security awareness proportionate to the risk and their role within the business (Security of information should be included)?		1
C	3.2.2i.	- risk Assessment and risk Management? <i>Assessor: Not implemented Pas mis en place</i>		0
C	3.2.2j.	- communication skills?		0
C	3.2.2k.	- all aspects related to prevention of bribery and corruption? <i>Assessor: Not implemented Pas mis en place</i>		0
C	3.2.2l.	- training in awareness of fatigue and tiredness?	RC	1
C	3.2.2m.	- company ethics policy / code of ethics?		0
C	3.2.2n.	- awareness and accountability for spill/loss prevention, containment, clean-up, and disposal of plastics pellets,- written procedures to prevent, contain, clean-up and dispose spills/losses,in case the company handles/ transports plastic pellets	OCS	-
C	3.2.3.	Are employees informed about the evolution of the company's OCS programme?	OCS	-
C	3.2.4.	Are employees encouraged to provide feedback on the company's OCS programme to the line management?	OCS	-
C	3.2.5.	Is a first aid training programme defined for identified persons and implemented? <i>Assessor: 6 people first-aider are trained - 6 personnes formés comme SST40 people (first aid training) in progress</i>		1

C	3.2.6.	Are variances from the plan effectively followed up?		1
C	3.2.7.	Is the effectiveness of the training checked for each employee?		1
C	3.3.	Behaviour Based Safety (BBS)		-
C	3.3.1.	Has a BBS implementation plan, or an established programme, been set up with targets, resourcing and timeline?	RC, OCS	1
		<i>Assessor: Level 2 - The QSHE manager is leading the system. At risk activities are identified (driver manual). The commitment of the general manager. Coaching of drivers based on truck management system performed weekly. Induction plan with training by driver trainer. Niveau 2 - Le responsable QHSE gère le système. Les activités à risque sont définies (manuel conducteur). L'implication du directeur général. Les conducteurs sont coachés grâce à l'informatique embarquée de façon hebdomadaire. Les nouveaux conducteurs sont formés par des formateurs conducteurs.</i>		
C	3.3.2.	Have the respective responsibilities of all personnel in the implementation of BBS been identified ?		1
C	3.4.	Labour Policy and human rights		-
C	3.4.1.	Are specific mechanisms in place to ensure effective implementation of your company's Career Management and training policy?		1
C	3.4.2.	Are specific mechanisms in place to ensure effective implementation of your company's non-discrimination policy	RC	1
		<i>Assessor: Gender equality (equal pay) - 5 women - disciplinary measures available - avoiding discrimination during recruitment phase Egalité de sexes (paies égales) - 5 femmes conductrices - Mesures disciplinaires prévues - Absence de discrimination pendant la phase de recrutement</i>		
C	3.4.3.	Are specific mechanisms in place to ensure effective implementation of the company's policy about child labour?		1
		<i>Assessor: Mandatory - Réglementaire</i>		
C	3.4.4.	Does the company ensure that no forced, bonded or involuntary prison labour is employed?		1

C	4.	On/Off Site Emergency Preparedness and Response		
C	4.1.	Is there a written plan for dealing with on-site and off-site emergencies and potential crises?	RC, OCS	<input type="text" value="1"/>
C	4.2.	Does this written plan contain the following information?		<input type="text" value="-"/>
C	4.2a.	- individual responsibilities?		<input type="text" value="1"/>
C	4.2b.	- arrangements for 24/7 hours coverage by trained responders?		<input type="text" value="1"/>
C	4.2c.	- a list of the different parties to be informed with their contact details (customers, authorities) ?		<input type="text" value="1"/>
C	4.2d.	- a written procedure for handling the information towards the neighbourhood, the press and other interested parties of serious accidents/incidents that happened on site?		<input type="text" value="1"/>
C	4.2e.	- In case the company handles/transport plastic pellets, is there a documented procedure(s) in place including:- Instructions for managing the clean-up, the use of the clean-up equipment and disposal of the pellets after a spill/loss to prevent impact to the environment?- A clear definition for an acceptable cleaned up scenario after the incident?	OCS	<input type="text" value="-"/>
C	4.3.	Is the emergency equipment maintained, tested or checked on a regular basis?		<input type="text" value="1"/>
C	4.4.	Has there been a comprehensive test of the emergency plan for on-site and offsite emergencies during the past 12 months?	OCS	<input type="text" value="0"/>
		<i>Assessor: Test on site performed - Off site not performed</i> <i>Test sur site réalisé - Hors site non réalisé</i>		
C	4.5.	Is there a documented business continuity plan that includes IT system outages and does this plan contain the customer contacts to be informed?		<input type="text" value="0"/>
		<i>Assessor: Performed but not recorded</i> <i>Réalisé mais pas enregistré</i>		



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C	5.	Performance Analysis and Management Review		
C	5.1.	Non-conformance reporting, investigation, analysis, and corrective action		-
C	5.1.1.	Is there a documented system in place for recording non-conformances regarding?		-
C	5.1.1a.	- accidents & incidents?	RC, OCS	1
		<i>Assessor: Accidents data base Base de données accidents</i>		
C	5.1.1b.	- breaches of security and threats?	RCimp	1
		<i>Assessor: Recorded in management review (no case) - Site secured - No HCDG Enregistré dans la revue de management (pas de cas) - Site sécurisé - Pas de MDHR</i>		
C	5.1.1c.	- unsafe behaviour & unsafe conditions?	RCimp	1
C	5.1.1d.	- regulatory compliance?		1
		<i>Assessor: Followed up by the QSHE manager : infrigement and fines Suivi par le service QHSE : infractions et amendes</i>		
C	5.1.1e.	- product contamination?	RC	1
C	5.1.1f.	- product discrepancies and short shipments?		1
C	5.1.1g.	- corruption & bribery?		-
		<i>Assessor: The sensitive actions are performed by the top manager Les activités sensibles sont réalisées par le directeur général / gérant</i>		
C	5.1.1h.	- grievance and disciplinary findings?		1
		<i>Assessor: Performed by the HR / QSHE department Réalisé par le service QHSE et RH</i>		
C	5.1.2.	Is a detailed report on non-compliances provided to the responsible management, containing immediate cause, root cause and recommendations for corrective actions to prevent recurrence?	RC, OCS	0
		<i>Assessor: Cause analysis performed but not root cause analysis L'analyse des causes est réalisée mais pas l'analyse des causes profondes</i>		
C	5.1.3.	After an incident/accident are the employees and contractors concerned informed and if necessary trained with the aid of a Root Cause analysis?	RCimp	1
C	5.1.4.	Is there a procedure in place to inform the customer promptly of all non-conformances involving his shipments/products?	OCS	1
		<i>Assessor: By phone or by mail Par téléphone ou par mail</i>		
C	5.1.5.	Is the DGSA involved after an incident where dangerous goods were involved?		1
C	5.2.	SHEQ&Sec & CSR Objectives and Trend Analysis		-
C	5.2.1.	Is there a process in place to monitor and analyse SHEQ&Sec & CSR data to identify trends, to set objectives and is there an action plan in place to achieve these objectives?	RC	1
		<i>Assessor: QSHE indicators are analysed twice a year - Indicateurs analysés 2 fois par an - Infringements - Infractions - Fines - Amendes - Accidents - Domages - Vehicle failure - Pannes - Inspections - Contrôles techniques - Water, electricity and gazole consumptions - Sales revenue - Chiffre d'affaire - Waiting time - Temps d'attente...</i>		
C	5.2.2.	In case the company handles/transport plastic pellets, are performance objectives established?	OCS	-
C	5.2.3.	In case the company handles/transport plastic pellets, does the company have internal KPIs on:		-
C	5.2.3a.	Question eliminated since 1st March 2023		-
C	5.2.3b.	Question eliminated since 1st March 2023		-
C	5.2.3c.	- Number and volume of incidents resulting in any unrecovered release (loss) of plastic pellets, flakes, powders, or granules, to ground or water outside the facility and estimated to be greater than 0,5 litres or 0,5 kilograms per incident.	OCS	-
C	5.2.3d.	- percentage of employees and contractors dealing with pellets that received operating training	OCS	-
C	5.2.3e.	- % of programmed/planned OCS inspection/self-assessment that have been executed	OCS	-
C	5.2.3f.	- % of relevant pellet handling business partners with whom the company promoted pellet loss awareness and the OCS programme?	OCS	-

C	5.2.3g.	- % of contract(s) where there is an OCS clause with relevant pellet handling suppliers?	OCS	<input type="text" value="-"/>
C	5.2.4.	Has the annual Health, Safety, Security, Environment & CSR plan of the company been reviewed against the applicable Responsible Care Programme?	RC	<input type="text" value="0"/>
C	5.2.5.	Does the company promote the principles of Responsible Care to logistic partners?	RC	<input type="text" value="0"/>
		<i>Assessor: Not performedPas réalisé</i>		
C	5.2.6.	Is the KPI about pellet loss mentioned in 5.2.3.c reported to the corresponding trade association?	OCS	<input type="text" value="-"/>
		<i>Assessor: No plastic pellet handledPas de billes plastiques transportées</i>		
C	5.3.	Internal Audit		<input type="text" value="-"/>
C	5.3.1.	Is there a documented programme		<input type="text" value="-"/>
C	5.3.1a.	- for internal auditing of all areas referred to in SQAS and covering compliance with applicable legislation and permits?	RC, OCS	<input type="text" value="1"/>
		<i>Assessor: Performed the 6th february 2023Réalisé le 6 février 2023</i>		
C	5.3.1b.	- For internal annual auditing of OCS requirements covering: the compliance of the routine inspection plan inside and outside its physical boundaries, and its effectiveness the housekeeping status the effectiveness and suitability of procedures, equipment and instructions to avoid spills and a potential loss into the environment the estimation of the amount of pellet lost per year as a way to track progress towards the objective of zero pellet loss	OCS	<input type="text" value="-"/>
		<i>Assessor: No plastic pellet handledPas de billes plastiques transportées</i>		
C	5.3.2.	For non-conformances identified in the audits, are action plans developed and are corrective actions taken?	RCimp	<input type="text" value="1"/>
C	5.3.3.	Do those carrying out auditing have training and/or competence in auditing and evaluation techniques?		<input type="text" value="1"/>
C	5.3.4.	Are safety walkabouts carried out and documented by appropriate managers on a periodical basis?	RCimp	<input type="text" value="1"/>
C	5.4.	Management Review Meetings		<input type="text" value="-"/>
C	5.4.1.	Is a formal management review meeting held at least once a year by the senior manager to review the management system that includes, as minimum, the following inputs?	RC	<input type="text" value="-"/>
C	5.4.1a.	- the status of actions of previous Management review meetings		<input type="text" value="1"/>
C	5.4.1b.	- the DGSA Annual report (if applicable)		<input type="text" value="0"/>
C	5.4.1c.	- the performance of subcontractors		<input type="text" value="-"/>
		<i>Assessor: No subcontractorsPas de sous-traitants</i>		
C	5.4.1d.	- the effectiveness of the training programme		<input type="text" value="0"/>
C	5.4.1e.	- the results of internal and external audits	OCS	<input type="text" value="1"/>
C	5.4.1f.	- the monitoring of trends of SHEQ, Sec & CSR KPIs, BBS KPIs and Responsible Care KPIs (if applicable)	OCS	<input type="text" value="1"/>
C	5.4.1g.	- the extent of which SHEQ, Sec & CSR objectives have been met		<input type="text" value="1"/>
C	5.4.1h.	- the effectiveness of the programmes about emission reduction (including GHG emissions) required in Transport Service, Tank Cleaning or Warehouse modules, in case they are applicable?		<input type="text" value="0"/>
C	5.4.1i.	- the effectiveness of the programme about waste reduction required by question 2.6.4.		<input type="text" value="1"/>
C	5.4.1j.	- the outcome of the last SQAS assessment (if applicable)		<input type="text" value="1"/>
C	5.4.1k.	- the outcome of the emergency response drills		<input type="text" value="0"/>
C	5.4.1l.	- the status of compliance with local, national and EU regulations	OCS	<input type="text" value="0"/>
C	5.4.1m.	- recommendation(s) for continuous improvements	OCS	<input type="text" value="1"/>
C	5.4.2.	Did the senior management consider the recommendations of 5.4.1. and define an improvement action plan with allocated actions and due dates?		<input type="text" value="1"/>
C	5.4.3.	Does senior management monitor progress versus targets on SHEQ&Sec & CSR matters at relevant management meetings?	RCimp	<input type="text" value="1"/>



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C 5.4.4.

Is there evidence that learning points from SHEQ&Sec issues are shared with the workforce?

RCimp

1

6.	Management of Subcontractors		
6.1.	Subcontracting services		-
6.1.1.	Subcontracting policy		-
6.1.1.1.	Does the assessed company have a written process for subcontracting road transport and road transport related services (including the selection process, performance assessment and monitoring)?	RC	-
6.1.1.2.	Are the requirements and restrictions of the customer chemical companies (including spot subcontracting) reflected in the subcontracting written process?		-
6.1.1.3.	In case the subcontractors transport plastics pellets, is there a documented process defining and choosing the logistics solution and selecting the service partners, including a risk assessment covering OCS requirements?	OCS	-
6.1.2.	Fully integrated road transport subcontractors/drivers (FIS)		-
6.1.2.1.	Are the fully integrated subcontractors used by the assessed company listed in an approved subcontractors/drivers list?		-
6.1.2.2.	Are written procedures in place to ensure that fully integrated subcontractors/drivers are covered in each part of the company's management system?	RC	-
6.1.3.	Non-integrated road transport subcontractors		-
6.1.3.1.	Are the non-integrated subcontractors used by the assessed company listed in an approved subcontractors/drivers list?	RC	-
6.1.3.2.	Does the assessed company hand out a driver manual as defined in 11.3.1 to drivers of non-integrated subcontractors or check that the subcontractor's handbook is consistent with its own?	OCS	-
6.1.4.	Unplanned spot services by road transport subcontractors		-
6.1.4.1.	When the assessed company has to deploy unplanned resources in the supply chain, are the minimum service requirements documented and requested of these road transport companies?	RCimp	-
6.2.	Performance monitoring of subcontractors		-
6.2.1.	Performance criteria for Road Transport subcontractors		-
6.2.1.1.	Is there a written agreement with each road transport subcontractor (FIS and non-integrated subcontractors) that contains the requirements and standards relating to the following criteria:		-
6.2.1.1a.	- compliance with all relevant national and international regulations and laws?- operating licenses consistent with the activities and operations?- drivers/operators holding valid ADR licenses/ certificates?- working/driving hours compliance and keeping records?- drugs and alcohol policy?- appointment and fulfilment of the duties of the DGSA?- vehicle inspection and testing?- adequate driver selection?- comprehensive insurance coverage?- PPE/emergency equipment?- security provisions as required by applicable legislation?		-
6.2.1.1b.	- hose monitoring and testing?	RCimp	-
6.2.1.1c.	- implementation of Behaviour Based Safety (BBS) on driving and loading/unloading according to the Cefic BBS Guidelines for safe driving and (un)loading?	RC	-
6.2.1.1d.	- Journey Plans including safe and secure vehicle parking?		-
6.2.1.1e.	- carry forward transport and customs documents to all service partners in the chain, including EIR (Equipment Interchange Receipt) if required?		-
6.2.1.1f.	- use of emergency number/emergency response capabilities?	RC	-
6.2.1.1g.	- vehicle preventive maintenance and statutory inspection of transport equipment?	RCimp	-
6.2.1.1h.	- use of approved tank cleaning stations?	RC, OCS	-
6.2.1.1i.	- compliance with customers site requirements?		-
6.2.1.1j.	- adequate driver training criteria (e.g., product specific training, legal training, customer specific training)?	RC	-
6.2.1.1k.	- sub-subcontracting of haulage?		-
6.2.1.1l.	- handling and reporting of non-conformances (transport events)?	RCimp	-
6.2.1.1m.	- confidentiality of operational and commercial data?		-



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6.2.1.1n.	- a system to calculate transport Greenhouse Gas (GHG) emissions based on the requirements of section 9 of this questionnaire?		-
6.2.2.	Performance monitoring process		-
6.2.2.1.	Has the company a documented process for the evaluation and performance monitoring of all its service partners?		-
6.2.2.2.	For all service partners who are SQAS assessed: are they evaluated in their performance on the basis of the following packages:		-
6.2.2.2a.	- SQAS Transport Service for all non-integrated road transport subcontractors?	RCimp	-
6.2.2.2b.	- SQAS Warehouse for warehousing services?		-
6.2.2.2c.	- SQAS Rail for Rail carriers?		-
6.2.2.2d.	- SQAS Cleaning for cleaning stations?	RC	1
6.2.2.2e.	- When the SQAS reports for the cleaning stations are analysed, have the questions related to entry into a confined space been checked by the transport company?		0
6.2.2.3.	When non-integrated road transport subcontractors are not SQAS assessed, is the company using alternative assessment systems to evaluate their performance?		-
6.2.2.4.	When SQAS packages are not used, are the following criteria taken into account to evaluate the non-integrated road transport subcontractors?		-
6.2.2.4a.	- legal requirements as defined in section 6.2.1.1.a.		-
6.2.2.4b.	- implementation of Behaviour Based Safety (BBS) on driving and loading/unloading according to the Cefic BBS Guidelines for safe driving and (un)loading	RC	-
6.2.2.4c.	- drugs and alcohol policy		-
6.2.2.4d.	- Journey Plans including safe and secure vehicle parking		-
6.2.2.4e.	- carry forward transport and customs documents to all service partners in the chain, including the EIR (Equipment Interchange Receipt) if required		-
6.2.2.4f.	- use of emergency number / emergency response capabilities	RC	-
6.2.2.4g.	- vehicle preventive maintenance and statutory inspection of transport equipment	RCimp	-
6.2.2.4h.	- use of approved tank cleaning stations	RC	-
6.2.2.4i.	- compliance with customers' site requirements		-
6.2.2.4j.	- adequate driver training criteria (e.g. product specific training, legal training, customer specific training)	RC	-
6.2.2.4k.	- handling and reporting of non-conformances (transport events)	RCimp, OCS	-
6.2.2.4l.	- confidentiality of operational and commercial data		-
6.2.2.4m.	- security provisions as required by applicable legislation		-
6.2.2.4n.	- has a system to calculate on transport GHG emissions based on the requirements of section 9 of this questionnaire ?		-
6.2.2.4o.	- OCS requirements in case you are subcontracting transport of plastics?	OCS	-
6.2.2.5.	Does the assessed company retain documented evidence that complies with the performance criteria?		-
6.2.2.5a.	- was verified before the agreement, was signed with each road transport subcontractor and was repeated regularly?		-
6.2.2.5b.	- is followed-up on a regular basis through dialogue and improvement action programmes with road transport subcontractors selected based on performance review?		-



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7.	Equipment: Specification, Inspection, Maintenance, and Calibration		
7.1.	Equipment Specification		-
7.1.1.	Is there a written specification for the purchase or lease of each vehicle/tank/tank container and associated equipment including the following items:		-
7.1.1a.	- air conditioning?		1
7.1.1b.	- roll-over detection warning system?		0
7.1.1c.	- interlocking of the fifth wheel coupling?		1
7.1.1d.	- Electronic Stability Control?		1
7.1.1e.	- retro-reflective back and side markings?		1
7.1.1f.	- forward distance alert system?		1
7.1.1g.	- lane departure system?		1
7.1.1h.	- driver falling asleep guarding systems?		0
7.1.1i.	- blocking system for communication during rolling?		0
7.1.1j.	- safe access to all loading/unloading equipment?		-
	<i>Assessor: No containers handledPas de conteneurs</i>		
7.1.1k.	- truck management system?	RCimp	1
7.1.1l.	- remote controlled bottom valve when liquids are transported?		1
7.1.1m.	- ground operated vent valve?		1
7.1.2.	Is a DIN 80 PN 10 flange available between the outlet valve and the cap of every (un)loading connection?		1
7.2.	Equipment Inspection, Maintenance and Calibration		-
7.2.1.	Equipment Inspection and Maintenance		-
7.2.1.1.	Is there a documented programme for preventive inspection and maintenance covering the following items:		-
7.2.1.1a.	- tractor units?	RC	1
	<i>Assessor: Every 60000 kmsTous les 60000 kms</i>		
7.2.1.1b.	- trailers?	RC	1
	<i>Assessor: 3 times a year at least3 fois par an au minimum</i>		
7.2.1.1c.	- tanks/tank containers?	RC	1
	<i>Assessor: 3 times a year at least3 fois par an au minimum</i>		
7.2.1.1d.	- pumps?	RC	-
	<i>Assessor: No pump in usePas de pompes utilisées</i>		
7.2.1.1e.	- compressors?		0
	<i>Assessor: Performed but not recordedRéalisé mais pas enregistré</i>		
7.2.1.1f.	- tyres?		1
7.2.1.1g.	- earthing points?		-
	<i>Assessor: No earthing points in usePas de mise à la terre utilisée</i>		
7.2.1.1h.	- twist locks?		-
7.2.1.1i.	- cargo securing devices and materials?		-
7.2.1.1j.	- ADR equipment?	RC	1
7.2.1.1k.	- valves and relief valves?		1
7.2.1.1l.	- couplings?		1
7.2.1.1m.	- gaskets/seals?		1



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7.2.1.1n.	- gauges?		-
	<i>Assessor: No gauges in usePas de jeuges utilisées</i>		
7.2.1.1o.	- temperature control units?		-
	<i>Assessor: No temperature gauges in usePas de thermomètre utilisé</i>		
7.2.1.2.	Is there a written procedure and register in place for the periodic (at least annual) testing of flexible hoses, which includes the following elements:		-
7.2.1.2a.	- compatibility of the hose and cargo?		1
7.2.1.2b.	- identification of different types and numbering?		1
7.2.1.2c.	- periodic inspection and recording of results?	RCimp	1
7.2.1.2d.	- periodic pressure testing?	RCimp	-
	<i>Assessor: No pressure test requiredPas de test de pression requis</i>		
7.2.1.2e.	- electrical conductivity?	RCimp	-
	<i>Assessor: No test of electrical conductivity requiredPas de test de conductivité électrique requis</i>		
7.2.2.	Calibration of Measuring Equipment		-
7.2.2.1.	Has the assessed company a register of measuring equipment to be calibrated?		1
7.2.2.2.	Are written calibration procedures and records in place, including the identification of the following measuring equipment?		-
7.2.2.2a.	- oxygen meters?		-
	<i>Assessor: No use of oxygenmeterPas d'utilisation d'oxygénomètre</i>		
7.2.2.2b.	- flammable gas detectors?		-
	<i>Assessor: No use of flammable gas detectorPas d'utilisation des détecteurs de gaz</i>		
7.2.2.2c.	- instruments for measuring concentrations of toxic gases and vapours?		-
	<i>Assessor: No use of toxic gas detectorPas d'utilisation des détecteurs de gaz toxiques</i>		
7.2.2.2d.	- temperature gauges?		-
	<i>Assessor: No use of temperature gaugesPas d'utilisation de thermomètres</i>		
7.2.2.2e.	- tyre pressure gauges?		1
	<i>Assessor: Performed every 2 yearsRéalisé 2 fois par an</i>		
7.2.2.2f.	- torque wrenches for tightening wheel nuts?		-
	<i>Assessor: No torque wrenche available to tighten wheel nutsPas de clé dynamométrique pour serrer les roues</i>		



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8.	Behaviour Based Safety (BBS or equivalent programme)		
8.1.	Behaviour based safety for safe driving		-
8.1.1.	BBS Training for Safe Driving		-
8.1.1.1.	Is BBS taken into account when reviewing the training requirements of managers and planners?		0
8.1.1.2.	Have persons been formally selected and designated as qualified BBS trainers, in accordance with the requirements as defined in the Cefic/ECTA BBS guidelines? <i>Assessor: Only for induction plan Seulement pour l'intégration des nouveaux conducteurs</i>		1
8.1.1.3.	Has the BBS driver training content (or equivalent system) and format (based on observation, coaching and interactive communication) been developed and is it in line with the Cefic/ECTA BBS guidelines?	RC	0
8.1.1.4.	Has the BBS driver training frequency been defined and is it implemented? <i>Assessor: Coaching performed based on data provided by the truck management system - Training performed during the first month Du coaching est réalisé à partir des données fournies par le système de gestion du camion - Formation réalisée pendant le 1er mois</i>		0
8.1.1.5.	Is a personal BBS-record kept on each driver, including the fully integrated subcontractors, with the observations made on their behavioural skills? <i>Assessor: Performed with the data of the truck management system Réalisé avec les données du système de gestion du camion</i>		1
8.1.2.	BBS Results, Analysis and Monitoring		-
8.1.2.1.	Are individual results from the BBS training communicated to the driver, preventive actions agreed, recorded and followed-up? <i>Assessor: The individual results are communicated to drivers. The preventive actions are defined but not recorded Les résultats individuels sont communiqués aux conducteurs. Les actions préventives sont définies mais pas enregistrées.</i>	RC	0
8.1.2.2.	Are key performance indicators identified and measured, such as:		-
8.1.2.2a.	- accidents and incidents whilst in transit?	OCS	1
8.1.2.2b.	- accidents and incidents at loading points?	OCS	1
8.1.2.2c.	- accidents and incidents at unloading points?	OCS	1
8.1.2.2d.	- Lost Time Injury Rate?		1
8.1.2.2e.	- Personal Injury Rate?		1
8.1.2.2f.	- average days of training per year?		1
8.1.2.2g.	- damages?		1
8.1.2.3.	Is an implementation programme in place for the observation and spot checking of drivers in relation to the performance of the driver? Are daily check lists recorded by drivers included in the spot checks? <i>Assessor: Daily check list are controled day by day. Les check lists sont contrôlées quotidiennement</i>		0
8.1.2.4.	Are the results and learning outcomes from BBS reflected in the refresher programme?	RCimp	0
8.2.	Best Practice Guidelines for Safe (Un)Loading of Road Freight Vehicles		-
8.2.1.	Has the management also adopted the Cefic/ECTA guidelines on "Best Practice Guidelines for Safe (Un)Loading of Road Freight Vehicles"? <i>Assessor: No training un/loading Pas de formation chargement/déchargement</i>	RC	0
8.3.	Awareness of all service partners		-
8.3.1.	Does the company promote and monitor the implementation of the following BBS principles with its service partners:		-
8.3.1a.	- driving?		-
8.3.1b.	- loading?		-
8.3.1c.	- unloading?		-
8.3.1d.	- cleaning?		-



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9.	Measurement and Management of transport greenhouse gas (GHG) emissions	
9.1.	Scope 1: Emission measurement of vehicles that are owned or controlled by the company.	-
9.1.1.	Does the assessed company have a system to collect data enabling energy (fuel)-based calculation of its transport GHG emissions for all trucks whose fuel is paid for by the company?	1
	<i>Assessor: Performed by the finance department Réalisé par le service comptable</i>	
9.1.2.	Does the assessed company have a system to annually calculate transport GHG emission intensity (expressed as kg CO2 equivalent per tkm) using the data collected in question 9.1.1.?	0
9.1.3.	Does the company know the fuel consumed by transport/business category on an annual basis?	1
9.1.4.	Did the company calculate the emissions TTW from the fuel consumed during the last year using the formula: kg CO2e = Σ (fuel (litres) × TTW fuel emission factor (kg CO2e/ litres fuel))?	0
9.1.5.	In case the company store/handles goods on own site or at own intermediate step prior to reaching the final destination: are TTW emissions in kg CO2e from fuel consumed calculated?	-
	<i>Assessor: No warehousing Pas d'entreposage</i>	
9.1.6.	Did the company calculate the Scope 1 emissions? kg CO2e = Addition of questions 9.1.4. and 9.1.5.	0
9.2.	Scope 2: Emissions from electricity	-
9.2.1.	Did the company measure the electricity purchased for use in its logistics sites, electric vehicles or other owned assets requiring electricity?	-
	<i>Assessor: Only offices Seulement des bureaux</i>	
9.2.2.	Did the company calculate the Scope 2 emissions from the purchased electricity WTT mentioned in 9.2.1 during the last year with the formula: kg CO2e = Σ (electricity (kWh) × electricity emission factor (kg CO2e/ kWh electricity))	-
	<i>Assessor: Only offices Seulement des bureaux</i>	
9.3.	Scope 3	-
9.3.1.	Fully Integrated subcontractors and Non-Integrated subcontractors	-
9.3.1.1.	Does the assessed company have a system to collect data enabling activity-based calculation of the transport WTW GHG emissions from their Fully Integrated Subcontractors (FIS) and or Non-Integrated subcontractors (NIS)?	-
9.3.1.2.	Does the company calculate the WTW emissions from FIS and/or NIS?	-
9.3.2.	Intermodal/ Multimodal	-
9.3.2.1.	Does the assessed company have a system to calculate activity based WTW GHG emissions of the intermodal transportation?	-
9.3.2.2.	Does the assessed company have a system to collect data enabling calculation of the transport GHG emissions of the road, rail and waterborne services legs?	-
9.3.2.3.	Does the assessed company calculate the GHG emissions of all legs involved?	-
9.3.3.	Tank cleaning stations	-
9.3.3.1.	In case the company transport liquid/solid bulk and use tank cleaning stations, are WTW GHG emissions corresponding to the cleanings calculated? kg CO2e = Number of cleanings made in the last year x kg CO2e/ cleaning	0
	<i>Assessor: Number of cleaning are available. The calculation is not performed Le nombre de lavages est disponible. Le calcul n'est pas réalisé.</i>	
9.3.4.	Subcontracted storing/handling of goods	-
9.3.4.1.	In case that the company subcontracts storing/handling of goods at any intermediate step prior to reaching the final destination: are WTW emissions in kg CO2e from energy consumed calculated?	-
9.3.5.	Production and Distribution of fuels burned in Scope 1	-
9.3.5.1.	Did the company calculate the absolute emissions WTT from the fuel consumed during the last year using the formula: kg CO2e = Σ (fuel (litters) × WTT fuel emission factor (kg CO2e/ litters fuel))?	0

9.3.6.	Calculation of Scope 3 emissions	-
9.3.6.1.	Did the company calculate Emissions of Scope 3 with the following formula?kg CO2e= Addition of questions of subsection 9.3	0
9.4.	Calculation of Total emissions (Scope 1, 2 and 3)	-
9.4.1.	Did the company calculate the Total emissions during last year by addition of Scope 1, 2 and 3 emissions?	0
9.5.	Calculation of Tonnes-km	-
9.5.1.	Does the company know the tonnes of product transported and Kilometers driven (both laden and empty) associated with each category specified in 9.1.3.?	1
9.5.2.	Did the company calculate the tonnes-Kilometers (tkm) during the last year by transport order and by category with the formula?Σ tkm by transport category = (ton shipment 1 x km shipment 1) + (ton shipment 2 x km shipment 2) +.... + (ton shipment n x km shipment n)	0
9.6.	Calculation of emission intensity	-
9.6.1.	Did the company calculate the emission intensity by transport category during the last year using the formula:Emission intensity factor by transport category (g CO2e/tkm) = Total emissions obtained from 9.4.1. by category x 1000 / tkm by category calculated in 9.5.2.	0
9.7.	Consolidating and reporting emissions	-
9.7.1.	Does the company consolidate in a report the total annual emissions in the following form?- Scope 1 (question 9.1.6.)- Scope 2 (question 9.2.2.)- Scope 3 (question 9.3.6.1.)- Total emissions (question 9.4.1.)- Emission intensity by transport category (question 9.6.1.)	0
9.8.	Training	-
9.8.1.	Are transport planners trained in payload optimization and empty mileage reduction? <i>Assessor: One planer - 34 years of experience in planningUn exploitant - 34 ans d'expérience dans l'exploitant</i>	1
9.9.	Reducing emissions	-
9.9.1.	Defining strategy, objectives and programme	-
9.9.1.1.	Has the company defined a strategy to reduce its transport GHG emissions, based on the measurements made in 9.7.1.? <i>Assessor: The company has a strategy but not based on calculation of GHG not compliant with SQAS method : additive, new tractors, consumption coachingLa société a une stratégie mais pas basé sur le calcul des GES non conforme à la méthode SQAS : additifs, nouveaux tracteurs, coaching consommation</i>	0
9.9.1.2.	Has the company defined the objectives to reduce its emission intensity, based on the measurements made in 9.6.1. in a multiannual programme? <i>Assessor: The company has a strategy but not based on calculation of GHG not compliant with SQAS method : additive, new tractors, consumption coachingLa société a une stratégie mais pas basé sur le calcul des GES non conforme à la méthode SQAS : additifs, nouveaux tracteurs, coaching consommation</i>	0
9.9.1.3.	Do the objectives include a reduction of the total emissions as calculated in 9.4.1., in the multiannual programme?	0
9.9.1.4.	Does the assessed company have a multiannual programme to reach the objectives mentioned in 9.9.1.2 or 9.9.1.3? <i>Assessor: The company has a strategy but not based on calculation of GHG not compliant with SQAS method : additive, new tractors, consumption coachingLa société a une stratégie mais pas basé sur le calcul des GES non conforme à la méthode SQAS : additifs, nouveaux tracteurs, coaching consommation</i>	0
9.9.1.5.	Does the company include multimodal transportation options to reduce GHG emissions?	0



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10.	Security	
10.1.	Security in transport	-
10.1.1.	Does the company implement measures to ensure the security of the products and transport information throughout the chain of its service partners, including at:	-
10.1.1a.	- depots and vehicle parking?	-
	<i>Assessor: No contract with depots - Drivers park in secured parkings. Pas de contrat avec les dépôts - Les conducteurs se garent sur des parkings sécurisés.</i>	
10.1.1b.	- cleaning stations?	RCimp 1
	<i>Assessor: Only SQAS cleaning stations - No IT communication. Seulement des stations de lavage SQAS - Pas de communication dématérialisée</i>	
10.1.1c.	- at the interface with any subcontracted road transport company?	-
10.1.1d.	- at the interface with intermodal transport?	RCimp -
10.1.2.	Is the handover/transfer of security, with the associated responsibilities, signed and documented?	-
	<i>Assessor: No intermodal transport - No subcontractors. Pas de transport intermodal - Pas de sous-traitants</i>	
10.1.3.	Are devices, equipment or arrangements to prevent the theft of vehicles applied and are measures taken to ensure that these are operational and effective at all times?	1
	<i>Assessor: Equipments are available - Des équipements sont en place. A lot of communication with drivers about security - Beaucoup de communication avec les conducteurs sur la sûreté</i>	
10.1.4.	Are truck cabs fitted with access control systems?	0
10.1.5.	Are trucks fitted with an engine starting control system?	1
10.1.6.	Are trailers irrespective of the type fitted with security device(s) preventing theft when they are decoupled?	-
	<i>Assessor: No uncoupled tank off site. Pas de citernes détachées en dehors du site</i>	
10.1.7.	Where applicable, has the company developed and implemented security provisions for transport of sensitive products (high value products, explosive precursors, chemical weapons precursors or illicit drug precursors)?	-
	<i>Assessor: No sensitive products handled - Pas de produits sensibles transportés</i>	
10.1.8.	Is a procedure in place to ensure that security incidents regarding sensitive products are immediately reported to customers and authorities?	-
	<i>Assessor: No sensitive products handled - Pas de produits sensibles transportés</i>	
10.2.	Security during handling of High Consequence Dangerous Goods	-
10.2.1.	Has a security plan been developed and implemented for High Consequence Dangerous Goods (HCDG) in accordance with section 1.10. of ADR?	RC -
10.2.2.	Does the company have measures to monitor the movement of HCDG whilst in transit?	-
10.2.3.	Are all fully loaded freight containers, tank containers, truckload and railcars containing HCDGs, sealed and the seal numbers provided separately (electronically or on paper)?	-
10.2.4.	Are seal discrepancies for HCDG investigated thoroughly, the shipment rejected if necessary, security personnel notified and extreme care taken if there is evidence of seal tampering?	-
10.2.5.	Are drivers (own and FIS) required to call-in periodically if there is no localization by Electronic Tracking and Tracing Tools (e.g. GPS) available?	-

11.	Control of operations	
11.1.	Customer Interface	-
11.1.1.	Do you have information from the chemical customer to perform a safe collection/delivery? This should include as a minimum:	-
11.1.1.1a.	- the split of responsibilities agreed between driver and operators at (un)loading site (BBS loading/unloading)? <i>Assessor: Customer specification or safety rulesCahier des charges client ou protocole de sécurité</i>	1
11.1.1.1b.	- handing in the ECD document? <i>Assessor: Customer specificationCahier des charges client</i>	1
11.1.1.1c.	- site access requirements including PPE?- checking the leak proofness of the closing devices after (un)loading?- the documents accompanying the (un)loading process (before/during/after)?- equipment requirements?- cargo securing?	1
11.1.2.	Is there a written proof of the management commitment to support the driver according to the "Best Practice Guidelines for Safe (Un)Loading of Road Freight Vehicles" <i>Assessor: Driver manualManuel conducteur</i>	1
11.2.	Planning and Communication	-
11.2.1.	Order Planning and Processing	-
11.2.1.1.	Is there a written procedure for transport order processing , segregation of goods and vehicle scheduling? <i>Assessor: Quality manual - Manuel qualitéDriver manual - Manuel conducteur</i>	1
11.2.1.10.	Do you receive and forward to all of your supply chain partners all the necessary instructions for multimodal shipments?	-
11.2.1.2.	Has the company a documented process to control its services from loading point to delivery at the final consignee ?	1
11.2.1.3.	Are all customer instructions and requirements followed through the complete supply chain?	1
11.2.1.4.	Does the planning section communicate relevant information and instructions to the driver/subcontractor, including, but not limited to:- route criteria (including approved parking locations, tunnel codes)?- additional national transport regulations in other countries (for international transport)?- consignor/consignee details?- product compatibility (multi loads)?- product compatibility (previous loads)?- customer specific HSE requirements? <i>Assessor: The company transport products only in Belgium. additional transport regulations are well known and indicated in the Driver Manual.Consignor details are well known (safety rules available) and consignee details are communicated to drivers by planning by phone.The tanks are all mono tanks.The company dedicates products to several tanks. When tanks have to be cleaned, the drivers are informed by phone. Cleanings are performed by 3 different stations.La société transporte des produits en Belgique uniquement. Les exigences réglementaires additionnelles en Belgique sont indiquées dans le manuel conducteur. Les détails des sites de chargement sont connus (protocoles de sécurité disponibles) et les spécificités des sites des destinataires sont communiqués aux conducteurs par le planning par téléphone.Les citernes sont toutes des monocuves.La société utilise des citernes dédiées à certains produits. Quand les citernes doivent être lavées, les conducteurs sont informés par téléphone. Les lavage sont réalisés dans 3 stations de lavage différentes.</i>	1
11.2.1.5.	Does the company have, for all journey's exceeding 4,5 driving hours, a Journey Risk Assessment system in place that supports the driver to manage his journey, via a documented Journey Plan that contains the authorized route, known route hazards, safe and secure vehicle parking and authorized rest stops? <i>Assessor: Not performed - Pas mis en place</i>	0
11.2.1.6.	Are there written procedures in place to ensure that the maximum allowable weight in the various countries is not exceeded?	1
11.2.1.7.	When drivers are requested by consignors or consignees to draw a sample from the top of the vessel, is there a written procedure to provide feedback to the consignor or consignee, and that this communication is followed up?	RC 1
11.2.1.8.	When drivers are requested by consignors or consignees to work on top of the vessel and no (proper) fall protection is available, is there a written procedure to provide feedback to the consignor or consignee, and that this communication is followed up?	RC 1



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11.2.1.9.	When drivers are requested by consignors or consignees to discharge a bulk truck or container directly into Drums or IBCs, is there a written procedure to provide feedback to the consignor or consignee and that this communication is followed up?	RC	1
11.2.2.	Tank Cleaning		-
11.2.2.1.	Have all cleaning stations of tankers/tank containers been assessed against SQAS for Cleaning Stations (or equivalent assessment system)?	RC	1
11.2.2.2.	Has the company analysed the assessment reports of the cleaning stations used and agreed an improvement action plan, with defined responsibilities?	RC	0
11.2.2.3.	Is it ensured that all the cleaning stations used have permits for the products cleaned?	RC	1
11.2.2.4.	Is there evidence that relevant information about the previous load is provided to the cleaning station as a formal order?		1
11.3.	Operations		-
11.3.1.	Driver instructions (Driver Manual)		-
11.3.1.1.	Is there a drivers manual that is distributed to all drivers (own and FIS) in a language they can understand?		1
11.3.1.2.	Have drivers (own and FIS) been trained in the content of the drivers manual?		1
11.3.1.3.	Is the drivers manual updated regularly?		1
11.3.1.4.	Are there detailed instructions in the available driver manual regarding the following topics:- BBS principles- incident and near miss reporting- use of seat belt- use of company or private mobile phone- use of drugs and alcohol- actions to be taken in an emergency- security- inspection prior to loading- loading procedures- prescribed documentation, including instructions in writing, is on board- safety equipment required by legislation- after loading, verification that the vehicle and load have no obvious defects, leakages, cracks, missing equipment- after loading, verification that the vehicle is not overloaded- after loading, verification that danger labels and markings (orange plates) prescribed for the vehicles, have been affixed (ADR and IMDG goods)- operating/driving restrictions during bad weather conditions- actions to be taken if, during the journey, an infringement which could jeopardize the safety of the transport, is observed (ADR goods)- unloading procedures- observation of instructions/practices at loading and unloading sites and reporting of unsafe conditions- use of wheel chocks (to avoid uncontrolled vehicle movement)- defect reporting and rectification system- pre-start checklist- use of standard PPE- fall arrest harness- PPE for special products- entry into confined space- if the container is used for bulk solids, is it tipped in stages, e.g., one ram at the time, to prevent product surge? <i>Assessor: Up dated in march 2022Mis à jour en mars 2022</i>	OCS	1
11.3.1.5.	Does the drivers manual contain, in addition, specific detailed instructions for BULK GOODS, regarding:- visual inspection of tanks, valves and hoses for cleanliness?- correct hose connection and valve operation?- correct operation of any transfer equipment?- equipotential electrostatic bonding/earthing?- the use of correct equipment to tighten couplings?- a check on gaskets and seals prior to use? <i>Assessor: Up dated in march 2022Mis à jour en mars 2022</i>		1
11.3.1.6.	Does the drivers manual contain, in addition, specific detailed instructions for PACKAGED GOODS, regarding :- inspection of the cargo compartment for cleanliness and potential risks (e.g. nails) ?- stowage and cargo securing ?- product compatibility and segregation ?		-
11.3.2.	Pre-Start Checks		-
11.3.2.1.	Is a pre-start list filled in by the driver including the following items:		-
11.3.2.1a.	- inspection of vehicle for damage?		1
11.3.2.1b.	- lubricating oil level and pressure check?		1
11.3.2.1c.	- brake operation?		1
11.3.2.1d.	- condition of tyres?		1
11.3.2.1e.	- lights?		1
11.3.2.1f.	- inspection of vehicle for leakage?		1
11.3.2.1g.	- tightness of wheel nuts?		0



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11.3.2.1h.	- fire extinguishers?		1
11.3.2.1i.	- every PPE required?		1
	<i>Assessor: gants - combinaisons chimiquesGloves - Chemical working suit</i>		
11.3.2.1j.	- Wheel chocks ?		1
11.3.2.1k.	- eye wash bottles?		1
11.3.2.1l.	- drain seal and absorption material?		1
11.3.2.1m.	- emergency remote controls on bottom valve?		0
11.3.2.1n.	- no cracks in the front wind screen		1
11.4.	Administration		-
11.4.1.	Controls of drivers		-
11.4.1.1.	Is the driver (own and FIS) required to keep and to sign a daily worksheet that includes that the vehicle is fit for purpose?		1
11.4.1.2.	Is there a system that checks on the maximum number of driving hours and minimum rests of driver by day/week/fortnight ?		1
11.4.1.3.	Does the company have a system to restrict the driver's use of communication devices during moving (Including message sending, mobile phone, GPS)?		0
11.5.	Temporary storage and internal transfer of packaged goods		-
11.5.1.	Does the company have a specific written procedure for the transfer and temporary storage of goods?		-
11.5.2.	Are all goods on site stored and segregated as per legal requirements and are the correct product details available during internal transfer and temporary storage?	RC	-
11.5.3.	Have the employees involved in the transfers of goods received appropriate training and have adequate personal protection?		-
11.5.4.	Is the transfer and temporary storage of liquid materials carried out in an area with an impervious surface?		-
11.5.5.	Is there a written procedure for cargo securing according to the guidelines?		-
11.6.	Transport of dry products including plastics and polymers		-
11.6.1.	Is there a written procedure in place which requires the driver to verify if, during and after loading and unloading, lost pellets are properly removed from the outside of the transport equipment before leaving the loading/unloading site?	OCS	-
11.6.10.	Is the electrical resistance to earth of the earthing wire less than 10 ohms?		-
11.6.2.	Is equipment to contain and clean up pellets available on the truck?	OCS	-
11.6.3.	Does the driver have instructions that require pellets to be put in closed containers or bags for proper disposal?	OCS	-
11.6.4.	In case of transportation of pellets in bulk tanks, does the driver have instructions that the bottom manhole/cone of the silo tank should not be opened before entering the cleaning bay?	OCS	-
11.6.5.	Does the driver have instructions which prohibits the replacement of the container liner in any public area?	OCS	-
11.6.6.	Are there written instructions and precautions that the driver must take into account when unloading polymers in bulk?		-
11.6.7.	Are there written instructions and precautions that the driver must take into account when unloading bulk chemicals by tipping of Silo trucks/ Trailers, Silo Containers and bag-in-box containers?		-
11.6.8.	If rotary valve is used for discharge: is it fitted with an interlocked safety guard to prevent access when the blades are in motion?		-
11.6.9.	Are all twist locks checked before loading/discharge?		-



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12.	Specific types of Transport Services and their activities	
12.1.	Transfer Terminal for Container/Vehicle operations	
12.1.1.	Does the assessed company have the correct licenses to store and handle any hazardous contents of the transport units intended to be sent there?	
12.1.10.	Are unaccompanied transferred units visually inspected for leaks and damage, both on arrival/departure through the EIR (Equipment interchange Receipt) and at regular intervals when temporarily stored?	RC
12.1.11.	Is there a containment system for leaks and spillages, which also allows for isolation from site drainage?	
12.1.12.	Is a system in place to follow-up the periodical test dates of tanks approved for the transport of dangerous goods?	
12.1.13.	Is there a system to monitor the entry and movement of vehicles on the terminal?	
12.1.14.	Is there proper fall protection available to work safely on top of tank containers to install portable handrails?	
12.1.15.	Is the floor where the containers are stored impervious to prevent the possible spills draining through the ground/groundwater?	
12.1.16.	Is there a procedure requiring regular documented inspection rounds in order to detect deficient flooring?	
12.1.17.	Does the site have a skid, mobile unit or bunded segregated area to manage the small spillages which cannot be stopped or contained by absorbent materials, etc.?	
12.1.18.	For large spillages and significant loss, does the site have a location or equipment that could hold the "total lost" volume of a container?	
12.1.19.	Is a written procedure present to evaluate all specific customers' requirements regarding the transfer and temporary storage of goods?	
12.1.2.	Does the terminal meet the customer's and/or the industry specific security requirements?	
12.1.3.	Does the terminal's rolling and lifting equipment meet the national legal requirements?	
12.1.4.	Is there a documented programme for preventive inspection and maintenance for cranes, rolling and lifting equipment?	
12.1.5.	Is there a documented programme for the training of drivers/operators of cranes, rolling and lifting equipment?	
12.1.6.	Is there a segregation plan applied when storing shipping containers? This must include loaded containers, empty uncleaned containers and empty clean containers.	
12.1.7.	Is traffic adequately managed (signs, road marks, flow directions, speed limits) and enforced?	
12.1.8.	Are effective systems in place to ensure that no unauthorized persons are present in container handling areas?	
12.1.9.	Is a maximum stack height of tank containers/ containers defined in a written procedure and enforced?	RC
12.2.	Container depot	
12.2.1.	General Site Operations	
12.2.1.1.	Licenses and storage capacity	
12.2.1.2.	Registration of a Product on Site and Entrance Check	
12.2.1.3.	Security	
12.2.1.4.	Housekeeping	
12.2.1.5.	Competencies and Training	
12.2.1.6.	Human Behaviour and Behavioural Based Safety (BBS)	
12.2.2.	Storing of Containers	
12.2.2.1.	Segregation	
12.2.2.2.	Container Stacking	
12.2.2.3.	Flooring	



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12.2.3.	Equipment	-
12.2.3.1.	Equipment Selection and Specification	-
12.2.3.2.	Inspection and Maintenance of Equipment	-
12.2.4.	Container Operations	-
12.2.4.1.	Internal transport and On-Site traffic	-
12.2.4.2.	Safe handling	-
12.2.4.3.	Inspection and Maintenance of Containers	-
12.2.4.4.	Service of heating and/or cooling of containers load	-
12.2.4.5.	Sample taking	-
12.2.5.	Emergency response & Spill Preparedness	-
12.2.5.1.	Containment of spills	-
12.2.5.2.	Natural Disasters/ Climatological and Geographical Risk	-
12.2.6.	Equipment release Controls	-
12.2.6.1.	Is there a process to validate the condition of equipment as released by the facility, to be taken by the collecting party?	-
12.2.6.2.	As part of 12.2.6.1., does the facility take pictures of the container in the release process?	-
12.2.6.3.	With the "In bound" inspections, 12.2.1.2.3.b. , this included the CSC data plate for validity; Is the CSC date plate checked to ensure 'in date & valid' before release?	-
12.2.6.4.	Does the facility have a process to manage e.g., special exit inspections, temperature checks, pressure checks or such like in the release of the container?	-
12.2.6.5.	Regulatory Compliance.	-
12.2.6.6.	Release checks and procedures.	-
12.2.6.7.	Cargo Documentation.	-
12.2.7.	Measurement and Management of greenhouse gas (GHG) emissions	-
12.2.7.1.	Scope 1: Emission measurement of fuel consumed	-
12.2.7.2.	Scope 2: Emissions from electricity	-
12.2.7.3.	Scope 3	-
12.2.7.4.	Calculation of Total emissions (Scope 1, 2 and 3)	-
12.2.7.5.	Consolidating and reporting emissions	-
12.2.7.6.	Reducing emissions	-

13.	Site Inspection and Site operations		
13.1.	Site inspection		-
13.1.1.	Is the site properly secured with fences and gates, well lit and not accessible to the general public ?		1
13.1.10.	Are there designated walkways away from truck traffic?		1
13.1.2.	Is there a system to monitor the entry and movement of vehicles on site?		1
13.1.3.	Are emergency exits marked on buildings and unblocked?		1
13.1.4.	Are signs for site identification and public safety in place?		1
13.1.5.	In the event of an emergency, is there an assured method for safe evacuation of all personnel and is this publicly displayed?		1
13.1.6.	Is the emergency assembly point clearly displayed?		1
13.1.7.	Is there a site lighting system?		1
13.1.8.	Is the site paved according to the requirements and the activities that are taking place?		1
13.1.9.	Is the condition of roadways and parking area of an acceptable and safe standard?		1
13.2.	Site operations		-
13.2.1.	Is there a documented programme for preventive inspection and maintenance covering the following items:		-
13.2.1a.	- site compressed air system?		1
13.2.1b.	- storage tanks (including fuel)?		1
13.2.1c.	- electrical installation?		1
13.2.1d.	- fall protection equipment?	RC	0
13.2.1e.	- other equipment subject to regulatory requirements such as elevators, forklift trucks, hoisting equipment, emergency equipment and installations, ...?		1
	<i>Assessor: Sectionnal doorsPortes sectionnelles</i>		
13.2.2.	Are there comprehensive written procedures at the facility including work permit requirements, to ensure safety and to avoid exposure to hazardous materials, for the following operations:		-
13.2.2a.	- entry into confined spaces?	RC	1
	<i>Assessor: Entry into confined spaces are forbidden L'entrée dans les espaces confinés est interdite</i>		
13.2.2b.	- breaking of containment (pumps/compressors/ lines)?	RCimp	-
	<i>Assessor: SubcontractedSous-traitées</i>		
13.2.2c.	- hot work?		-
	<i>Assessor: Only corrosives products handledSeulement des produits corrosifs transportés</i>		
13.2.2d.	- work on electrical circuits/equipment (lock out system)?		-
	<i>Assessor: No high voltagePas de haute tension</i>		
13.2.3.	Are contractors, working on site other than logistics service contractors, provided with relevant health, safety, security, environmental and CSR information to ensure that on site services are performed safely?	RCimp	0
13.2.4.	Are there also comprehensive written procedures / instructions at the facility for the following operations:		-
13.2.4a.	- clean up and disposal of chemical spillages?		1
13.2.4b.	- parking segregation for vehicles carrying different classes of hazardous product?		1
13.2.4c.	- safe loading/unloading practices?	RCimp	-
	<i>Assessor: No un/loading operationsPas d'opérations de chargement déchargement</i>		
13.2.4d.	- cargo securing?		-
	<i>Assessor: No packed goods handled on sitePas de produits dangereux manipulés sur le site</i>		



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13.3.	Maintenance workshop		-
13.3.1.	Are eyewash bottles and safety shower systems available in determined areas within the work area?		1
13.3.2.	Are caution signs installed (no smoking, eye protection, helmet, etc.) and are staff using the required personal protection equipment?		1
13.3.3.	Is a fall restraint system in place for workshop operators who carry out repair activities on top of tanks or (tank)containers?	RC	1
13.4.	Bulk Storage Tanks (Fuel, Fuelling Area and Waste Storage)		-
13.4.1.	Are the storage facilities approved for the goods stored, identified/labelled accordingly, monitored and maintained?	RC	1
13.4.2.	Is explosion-proof equipment installed if handling flammables ?		-
	<i>Assessor: No ATEX zonePas de zone ATEX</i>		
13.4.3.	Is an impervious floor in place at the fuelling area?		1
13.5.	Vehicles and other equipment (trailers, tank containers, IBC's etc.)		-
13.5.1.	Are the following items on the vehicles and equipment of an acceptable standard:		-
13.5.1a.	- condition of the tyres?		1
	<i>Assessor: Good shapeBon état</i>		
13.5.1b.	- documentation in the cab?		1
13.5.1c.	- condition of cargo securing devices ?		-



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14.	Handling practices of Food, Food contact Materials and Feed Products	
14.1.	Is the company applying GMP, GMP+ and/or HACCP principles to the operations?	-
14.1.1.	Are there GMP/GMP+/HACCP (or similar) principles as part of the quality system?	-
14.1.2.	Is there an adequate contamination and degradation prevention written procedure implemented and maintained based upon a risk assessment?	-
14.1.3.	Does the management of change procedure consider the impact of changes on the final product quality, performance, composition and regulatory compliance status?	-
14.2.	Does the company's personnel policy comply with the special requirements for the handling of Food, Food Contact Materials/Animal Feed Products?	-
14.2.1.	Has the company qualified employees (including administrative personnel) according to a written criteria for the operations of Food, Food Contact Materials/Animal Feed Products?	-
14.2.2.	Have all (including administrative) personnel, involved in the handling and distribution of Food, Food Contact Materials/Animal Feed products been made aware of the health risks?	-
14.2.3.	Is there a person with the specific responsibility, the appropriate education and the appropriate authority to deal with Food, Food (contact) - Feed issues in your company?	-
14.3.	Are traceability and product conformity issues sufficiently implemented in all processes?	-
14.3.1.	Is the company able to provide full traceability on product origin and product destination and its own operations?	-
14.4.	Are there written procedures in place and documentation available to ensure consistency of product quality?	-
14.4.1.	Is it ensured that bulk transport equipment and containers received and delivered are properly sealed (if so required)?	-
14.4.2.	Are banned lists for particular products available?	-
14.5.	Are there appropriate precautions taken to avoid cross-contaminations and degradation during operations?	-
14.5.1.	Is it ensured that contamination/cross contamination through transport equipment is prevented?	-
14.5.2.	Is the water and the disinfection products that comes into contact with the food, food contact materials/animal feed materials of a proven suitable quality?	-
14.5.3.	Is each piece of equipment designed and used in a manner that minimizes the potential for contamination or degradation of the product with lubricants, coolants, metal fragments, or other extraneous materials e.g. from pressurized air?	-
14.6.	Are there adequate and appropriate hygiene measures maintained?	-
14.6.1.	Are sufficient hygiene measures documented, implemented, validated and maintained for personnel, cleaning, warehouses and transportation?	-
14.7.	Are written procedures in place for product complaint handling, product recall and incident management?	-
14.7.1.	Is there a product complaint handling/non conformity procedure?	-
14.7.2.	Is there a product recall procedure?	-
14.7.3.	Is the product recall procedure tested?	-
14.8.	Are written procedures in place for internal audits?	-
14.8.1.	Is there a documented plan for internal auditing of all areas, referenced to the GMP/GMP+ and HACCP questionnaire?	-
14.9.	Are appropriate loading and unloading written procedures in place?	-
14.9.1.	Is there a procedure in place that requires the driver/operator to open only one tanklid at a time during loading?	-
14.10.	Is the entire equipment in contact with products designed to protect product quality?	-
14.10.1.	Is the loading equipment in contact with products dedicated, or, are validated cleaning procedures applied between loadings?	-
14.10.2.	Is the unloading equipment in contact with products dedicated, or are validated cleaning written procedures applied between unloadings?	-



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14.10.3.	Is all the equipment in contact with products identified ?	<input type="checkbox"/>
14.10.4.	Is all the equipment in contact with products capped and/or properly stored after the operation, according to written procedures?	<input type="checkbox"/>
14.10.5.	Does the assessed company seal all valves and openings after loading?	<input type="checkbox"/>
14.10.6.	Does the assessed company seal all valves and openings after cleaning?	<input type="checkbox"/>
14.11.	Are there appropriate written procedures in place in relation to Animal Feed?	<input type="checkbox"/>
14.11.1.	Is there a written procedure in place for the cleaning regime in accordance with the GMP+ Animal Feed product database requirements?	<input type="checkbox"/>
14.11.2.	Is there a written procedure in place on how to work with the GMP+ Animal Feed Product Database and its updates?	<input type="checkbox"/>
14.11.3.	Is there a written procedure in place for the order planning in accordance with the GMP+ Animal Feed product database requirements?	<input type="checkbox"/>
14.11.4.	Is there a written procedure in place to establish the Animal Feed product category of a new product to be transported?	<input type="checkbox"/>
14.11.5.	Does the company have a written procedure in place to follow the GMP+ Animal Feed required steps, that would allow the re-use of cargo compartments, incl. tanks, after the carriage of any product included in the list of forbidden products?	<input type="checkbox"/>



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Comment of assessor:

Comment of assessed company:

(No comments by Assessed Company)